

CARES Act Dollars - Guidance by CA Dept. of Finance on Reporting and Web Portal

August 28, 2020

Welcome and Introductions

Melanie Perron

Deputy Executive Director, Advocacy & Public Affairs

League of California Cities

Presenters:

Kristin Shelton

Chief

Research and Analysis Unit
California Department of Finance

Audrey Bazos

Principal Program Budget Analyst
Research and Analysis Unit
California Department of Finance

CRF Reporting Portal

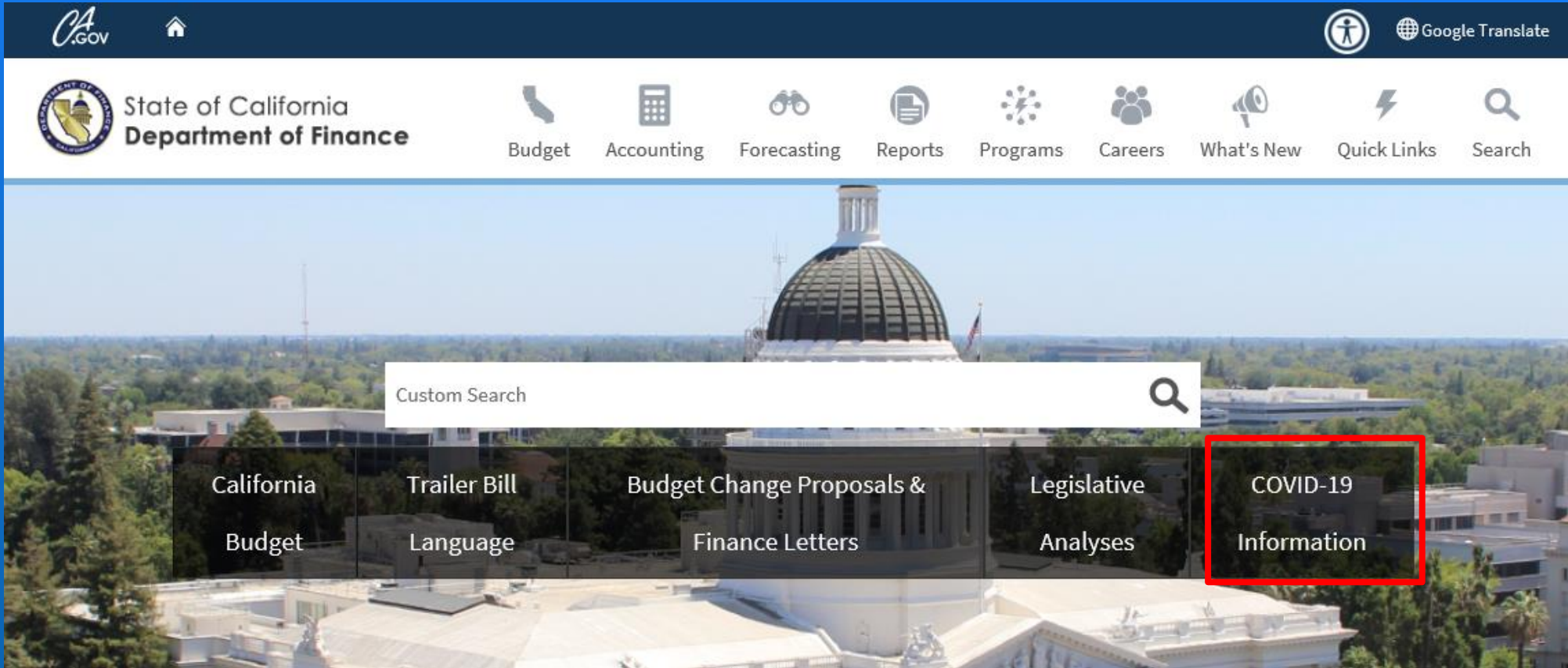
Presented by:

Kristin Shelton, Chief

Research and Analysis Unit

CA Department of Finance





Access Portal – DOF Website
www.dof.ca.gov



COVID-19 Information

To respond to, and provide support for, the novel coronavirus, a disease known as COVID-19, the state and federal government has provided resources to support state and local government, respond to the public health crisis, encourage recovery, and support vulnerable Californians. This site provides information related to funding to address COVID-19 and support the state's recovery. Please visit this website frequently as information is regularly updated.

[Allocations for Direct Disaster Response Operations](#)

The state has used funds available pursuant to Government Code section 8690.6 and Control Section 36.00, Chapter 2, Statutes of 2020 to support the state and local emergency response to COVID-19. Allocation summaries and letters by date for COVID-19 can be accessed here.

[Coronavirus Relief Fund Reporting Portal](#)

The state has created a web portal to support reporting by recipients and sub-recipients of Coronavirus Relief Fund allocations and appropriations. Access to the portal, user guide, frequently asked questions, and information regarding due dates and federal requirements may be found here.

[Coronavirus Relief Fund Allocations for Cities and Counties](#)

Based on the state's population, California received a total of \$15.3 billion Coronavirus Relief Funds (CRF) provided in the federal CARES Act, with \$9.5 billion paid to the state and \$5.8 billion paid to cities and counties with populations over 500,000. The Budget authorizes the Department of Finance to allocate \$1.8 billion of the state's share of CRF to counties and cities. Additional details are available on this page.

Link to Portal and Instructions



Coronavirus Relief Fund Reporting Portal

Recipients and sub-recipients of Coronavirus Relief Fund (CRF) allocations and appropriations are required to use this reporting portal to support detailed federal reporting.

CRF Quarterly Reporting Portal (Coming Soon)

[Click here](#) to access the reporting portal.

User Guide

This guide is under development and will provide instructions for reporting and an overview of reporting categories and related definitions for consistent state reporting. This guide will be available by August 31, 2020. If additional federal guidance is received, changes may be necessary. For details on federal requirements and guidance refer to the [U.S. Treasury CRF Website](#) for additional information.

Frequently Asked Questions (.pdf) - (updated 8/20/2020)

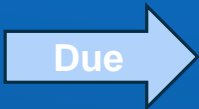
Help Desk

If you have problems accessing the portal or questions regarding reporting requirements, please contact the CRFReportHelpDesk@dof.ca.gov (email)

Due Dates

Below is a summary of the reporting cycles, the periods covered in each report, dates reports are due to Finance, and when this data will be reported to the U.S. Treasury, Office of the Inspector General. Reporting is cumulative, therefore, if changes to a prior report are necessary, they must be incrementally reported in the next reporting cycle. Data reported to the U.S. Treasury will be provided to the Pandemic Response Accountability Committee.

Reporting Cycle	Reporting Period	Recipients Report Due to Finance	State Report Due to US Treasury
Cycle 1	3/1-6/30/2020	9/4/2020	9/21/2020
Cycle 2	7/1-9/30/2020	10/7/2020	10/13/2020
Cycle 3	10/1-12/31/2020	1/6/2021	1/11/2021



Portal – User Guide – Help – Due Dates





Home



State of California
Department of Finance

Coronavirus Relief Fund Reporting

Welcome to the Coronavirus Relief Fund Reporting Website!

New Users:

If this is your first time visiting this site, click on [Register](#) to create an account.

Returning Users:



Click on [Login](#) to enter the reporting database.

New User Registration Page



Register Here

Create your account by clicking one of the two providers shown below.

Note: This is the preferred method of registration.

If you do not have either of above, then create your account using the form below.

Email

Password

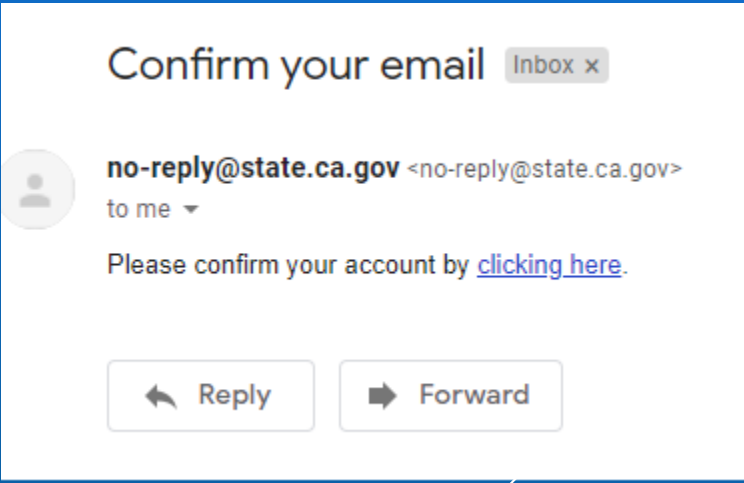
Confirm password

REGISTRATION


Users may register with:

- Microsoft 365 Log-in
- Google Log-in
- New Portal Only Log-in

REQUIRES CONFIRMATION



AUTHENTICATION AFTER REGISTRATION



State of California
Department of Finance

Coronavirus Relief Fund Reporting

Register


Thank you for using Google!

You've successfully authenticated with **Google**. Please click the "Register" button to continue setuping up your account.

Email

After the e-mail address is registered:

- User Information
- Entity (County or City)
- Recipient Type (State, City, County, etc.)
- Supervisor Name/Phone (back-up)



State of California
Department of Finance

Coronavirus Relief Fund Reporting

One more step...

Please provide additional account information below. We need this information in case we have questions about information you provide.

First Name

Last Name

Your Phone Number

Entity Name

Recipient Type
* choose one *

Your Title

Supervisor Name/Alternate Contact

Supervisor/Alternate Contact Title

Supervisor/Alternate Contact Phone Number

By checking this box the user agrees to the terms shown below.





Home

Hello Kristin.Shelton@dof.ca.gov! Account Info Logout



State of California
Department of Finance

Coronavirus Relief Fund Reporting

Your Records

[Create a new Report](#)

	Certified/Submitted	Entity Name	Project Name	Last updated on	DUNS Number	
<input type="button" value="Edit"/>	Submitted	City of Living the Dream	State CRF Allocation to Counties	Monday, August 24, 2020 4:36:33 PM	125464654	<input type="button" value="X Delete"/>
<input type="button" value="Edit"/>	Submitted	Happy State Contractor	Project 2	Wednesday, August 26, 2020 10:49:38 AM	456465464	<input type="button" value="X Delete"/>

Create a New Report – See User Guide



Questions?

ANNUAL CONFERENCE & EXPO 2020

VIRTUAL CONFERENCE
INTERACTIVE • EXPERIENTIAL • COLLABORATIVE

OCTOBER 7-9, 2020

 Check out our mobile app  facebook.com/leagueofcacities  @CaCities

